

## COUNTY EMERGENCY MANAGEMENT CONTACTS

Aurora.....605.942.7595	Hyde.....605.852.2595
Beadle.....605.353.8421	Jackson.....605.837.2333
Bennett.....605.685.6541	Jerauld.....605.539.0243
Bon Homme.....605.589.4242	Jones.....605.669.7111
Brookings.....605.692.5212	Kingsbury.....605.854.3711
Brown.....605.626.7122	Lake.....605.256.7611
Brule.....605.234.3433	Lawrence.....605.578.2122
Buffalo.....605.293.3231	Lincoln.....605.764.5746
Butte.....605.723.0900	Lyman.....605.869.2266
Campbell.....605.955.3598	Marshall.....605.448.2339
Charles Mix.....605.487.7845	McCook.....605.425.2085
Clark.....605.532.5891	McPherson.....605.439.3331
Clay.....605.677.7185	Meade.....605.347.4222
Codington.....605.882.6272	Mellette.....605.259.3371
Corson.....605.273.4210	Miner.....605.772.4533
Custer.....605.673.8176	Minnehaha.....605.367.4290
Davison.....605.995.8640	Moody.....605.997.3251
Day.....605.345.3222	Pennington.....605.394.2185
Deuel.....605.874.8189	Perkins.....605.244.5243
Dewey.....605.865.3505	Potter.....605.765.2387
Douglas.....605.729.5761	Roberts.....605.698.3800
Edmunds.....605.287.4394	Sanborn.....605.796.4511
Fall River.....605.745.7562	Shannon.....605.745.7562
Faulk.....605.598.6222	Spink.....605.472.4591
Grant.....605.432.1489	Stanley.....605.773.7454
Gregory.....605.775.2626	Sully.....605.258.2244
Haakon.....605.567.3515	Todd.....605.747.2535
Hamlin.....605.783.7831	Tripp.....605.842.2300
Hand.....605.853.2408	Turner.....605.297.6000
Hanson.....605.239.4218/4423	Union.....605.356.2351
Harding.....605.375.3313	Walworth.....605.845.2800
Hughes.....605.773.7454	Yankton.....605.668.5289
Hutchinson.....605.770.7927	Ziebach.....605.365.5129

For further information contact  
your County Emergency  
Manager or the South Dakota  
Office of Emergency  
Management Regional  
Coordinator serving your area.

### Aberdeen Field Office

(Beadle, Brown, Clark, Codington, Day, Deuel,  
Edmunds, Faulk, Grant, Hamlin, Jerauld,  
Kingsbury, Marshall, McPherson, Roberts,  
Sanborn, and Spink Counties)  
PO Box 633  
Aberdeen, SD 57402-0633  
Phone: 605.626.2236  
Fax: 605.626.2562

### Pierre Field Office

(Brule, Buffalo, Campbell, Charles Mix, Corson,  
Dewey, Hand, Hughes, Hyde, Jones, Lyman,  
Potter, Stanley, Sully, Walworth, and Ziebach  
Counties)  
118 West Capitol  
Pierre, SD 57501-5070  
Phone: 605.773.6425  
Fax: 605.773.3580

### Rapid City Field Office

(Bennett, Butte, Custer, Fall River, Gregory,  
Haakon, Harding, Jackson, Lawrence, Meade,  
Mellette, Pennington, Perkins, Shannon, Todd,  
and Tripp Counties)  
4250 Fire Station Rd, Suite 2  
Rapid City, SD 57703  
Phone: 605.393.8051  
Fax: 605.393.8052

### Sioux Falls Field Office

(Aurora, Bon Homme, Brookings, Clay, Davison,  
Douglas, Hanson, Hutchinson, Lake, Lincoln,  
McCook, Miner, Minnehaha, Moody, Turner,  
Union, and Yankton Counties)  
PO Box 84238  
Sioux Falls, SD 57118-0238  
Phone: 605.367.5240  
Fax: 605.367.5241



## PRESIDENTIAL DISASTER DECLARATION PROCESS FOR SOUTH DAKOTA



## INFORMATION GUIDE



SOUTH DAKOTA OFFICE OF  
EMERGENCY MANAGEMENT

118 WEST CAPITOL  
PIERRE, SD 57501  
605.773.3231

[WWW.OEM.SD.GOV](http://WWW.OEM.SD.GOV)

## WHEN AN INCIDENT OCCURS IN SOUTH DAKOTA, THE FOLLOWING ACTIONS TAKE PLACE:

### Stage 1: Initial Incident Response

\_\_\_\_ Step 1: County emergency management personnel notify the South Dakota Office of Emergency Management (OEM) of the event.

\_\_\_\_ Step 2: OEM works with county officials to assess the damage and immediate needs of the affected areas. *If lives or property are threatened, OEM will, as requested, immediately dispatch available resources to assist local officials in their response.*

\_\_\_\_ Step 3: Following an evaluation, a county will determine if the event is beyond its capability to manage. If the county cannot manage the emergency on its own, the county commission declares a disaster, requesting help from the state. *When the state receives a county disaster request, OEM will validate the reported damages by performing onsite visits.*

### Stage 2: Damage Assessment

\_\_\_\_ Step 4: **Identify Damage.** If you suspect damage, look for and document what you find. Check your public infrastructure (roads, sewage treatment plants, airports, irrigation channels, schools, public buildings, utilities, and certain essential private non-profit facilities). Have a map with you and clearly identify damage locations.

Also, note the extent of damage to private homes and businesses. *Homeowners and business owners are expected to utilize private insurance policies to repair property damage.* Assistance may be available for uninhabitable or destroyed structures that are underinsured and if all damage thresholds for the FEMA Individual Assistance Program are met.

**Any delay in reporting damage or reporting additional damage weeks later will only delay the recovery process.**

\_\_\_\_ Step 5: **Notify your County Emergency Manager of damage.** Doing so, **as soon as possible**, is most important to determine the widespread impact of the disaster and eligibility for federal financial assistance. This call also places you on a damage assessment visit schedule. Follow up with your County Emergency Manager as you feel necessary.

\_\_\_\_ Step 6: **Take photographs of the damage.** Documenting the damage prior to any repairs will accurately record the extent of the damage.

\_\_\_\_ Step 7: **Maintain a detailed record of expenses associated with emergency protective measures and repairs.** These expenses may be reimbursable with federal assistance.

\_\_\_\_ Step 8: The state assesses the dollar amount of the damages, determining whether the county reaches the threshold to request a joint preliminary damage assessment with the Federal Emergency Management Agency (FEMA). *Immediately following the joint damage assessment, South Dakota officials will determine whether to request a Presidential Disaster Declaration.*

## STATE AND FEDERAL ASSISTANCE THRESHOLDS

1. To qualify for federal assistance, the state must document more than \$1,000,000 of damage to public infrastructure statewide and the county must meet the current FEMA per capita dollar amount of damage.
2. To determine whether the county qualifies for the FEMA Individual Assistance Program, some of the factors that are considered include:
  - The number of homes with major damage (uninhabitable or destroyed)
  - Concentration of damages
  - Number of injuries and deaths
  - Amount of insurance coverage; by law, federal disaster assistance cannot duplicate insurance coverage
3. To qualify for state financial assistance, the county must expend two mills of its assessed valuation for emergency or disaster purposes within the twelve months preceding the request under an emergency or disaster declaration by the governor [SDCL §§ 33-15-24.1 and 33-15-1(7)].

**Government leaders and residents can benefit and expedite the response and recovery process with a little pre-planning and following some suggestions developed based on past experience.**